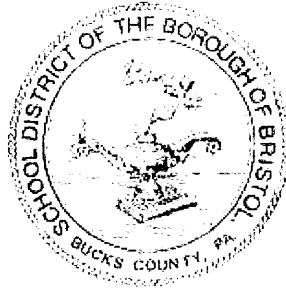


SNYDER-GIROTTI ELEMENTARY/MIDDLE SCHOOL

450 BEAVER STREET

MRS. KELLI ROSADO
PRINCIPAL
215-781-1000 EXT.1026



BRISTOL, PA 19007

MRS. ROBERTA CIMOCHOWSKI
ASSISTANT PRINCIPAL
215-781-1000 EXT.1027

Dear Parent,

The *Every Student Succeeds Act* of 2015 (ESSA) legislation requires state educational agencies to adopt written procedures to resolve any complaint alleging violations of the law in the administration of programs.

The Bristol Borough School District contracts with the Bucks County Intermediate Unit to provide Title I services for St. Mark School. If you have concerns regarding the implementation of the Title I program at your school, the following procedures should be followed:

1. Contact Mrs. Sanson, the principal of the school, to determine if your concerns can be addressed at the school level.
2. Contact Mrs. Rosado, Title I Coordinator, Bristol Borough School District, at 215-781-1000 ext. 1026. Mrs. Rosado will be the district's contact person to resolve any issues.
3. If you are unable to resolve your concern with Mrs. Rosado, you have the right to file a written, signed statement with the Pennsylvania Department of Education, Federal Programs Division, 333 Market Street, Harrisburg, PA 17126. The statement should include the federal statute or regulation, which you believe has been violated under ESSA.

Respectfully,

Kelli Rosado
Title I Coordinator